

**North Carolina Criminal Justice Information Network
Governing Board Meeting
Thursday, September 12, 2019 9:00 AM
901 Corporate Center Drive
Oak/Maple Conference Rooms
Raleigh, North Carolina**

CJIN Governing Board Members Present:

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| Allen Baddour | Charles Blackwood | Galen Braddy |
| Crystal Cody | Laura Fahnestock | Lorin Freeman |
| Kesha Howell | Torre Jessup | Ryan Kokajko |
| Steve Lingerfelt | Glenn Mack | Michael McArthur |
| Wyatt Pettengill | Kimberly Quintus | |

CJIN Staff:

LaVonda Fowler

Guests:

| | | |
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| Red Grasso | Fred Engel | Marc Erickson |
| Kimberly Thomas | John Beardsly | Virginia Bridwell |
| Jeffery Mitchell | Colleen Wood | Greg Marrow |
| Robert Reynolds | Eric Xavier | Dennis Reynolds |
| Tanieka Robinson | Stephanie Satkowiak | Scott Parker |
| Tim Parker | Benjamin Wagoner | David Bishop |
| Carol Burroughs | George Tkach | John Correllus |

Board Activities and Announcements

CJIN Chairman, Steve Lingerfelt called the North Carolina Criminal Justice Information Network (CJIN) Governing Board meeting to order at 9:00 AM. Vice Chairman Blackwood took a moment to read the CJIN Board purpose to everyone as a reminder of why we were there and what the role of the Board was.

Chairman Lingerfelt acknowledged the CJIN Advisory Board members who were present and thanked them for their continued support.

Chairman Lingerfelt reminded everyone that the CJIN Website and Facebook Site have been updated.

Mission Statement

Chairman Lingerfelt introduced Vice Chairman Sheriff Charles Blackwood, who shared with the Board some thoughts concerning the Mission and Vision of the CJIN Board. Vice Chairman Blackwood stated that the events of 9/11 have shaped how Public Safety handles crises and threats to the safety of the Nation's citizens. Vice Chairman Blackwood also stated that September 12, 2019, was the first day that someone who wasn't born when the events of 9/11 happened, are able to enter into Emergency Services as a profession. Vice Chairman Blackwood went on to say that the Mission and Vision of the CJIN Board needs to reflect the transparency of what the Board does and to hold it accountable for the tax dollars given to it for its Mission and Vision.

Meeting Format

Chairman Lingerfelt stated that the meeting format would consist of having a variety of updates on the CJIN Board Initiatives and projects that have significant interest to law enforcement, court personnel, corrections, IT departments, and others. These presentations will include: Sgt. Chip Cobb with the Alamance County Sheriff's Office. Chip is going to be sharing the Sheriff's Office new Unmanned Aerial Vehicle program. There will also be a hands-on demonstration of the machines and how they are being utilized. Chip is joined by Chief Deputy Cliff Parker, Captain Curtis Morris, Captain David Sykes and Captain (Ret.) Randy Denham of the Alamance County Sheriff's Office as well as Chris Keon and Paul Wendlandt of SSI. We will also be having updates from Stephanie Satkowiak on the AOC's Domestic Violence Program, Red Grasso and Charles Laird on FirstNet with special guest Fred Engel from UNC-TV.

Chairman Lingerfelt noted that LaVonda has circulated sign-in sheets throughout the room and to please sign in.

Memorial for Tom Jarrell

Chairman Lingerfelt made the very sad announcement, for the members and audience who might not have heard, that former longtime Board Member Tom Jarrell unexpected passed away in August. Chairman Lingerfelt expressed how saddened he was to learn of Tom's passing, and what a huge loss this was to the State of NC. Chairman Lingerfelt shared some of Tom's achievements while he was serving on the CJIN Board and how he had shaped changes to the Courts and other agencies for decades. Chairman Lingerfelt stated that a form was in the folder materials that was for a donation to one of the 4 Charities that the Jarrell family requested as a memorial gift. Chairman Lingerfelt explained that if any Board member wished to make a donation in Tom's memory as a Board Member of CJIN, to please fill it out and give it to LaVonda, or if they wished to make a donation personally, they were welcome to do that as well. Chairman Lingerfelt also let the Board know a card was being circulated and asked that each Board member sign it to be sent to the family.

Chairman Lingerfelt then asked if any Member would like to share their memories of Tom, to which numerous members did. Some of those who shared were Sheriff Charles Blackwood, Judge Galen Braddy, Chairman Lingerfelt, Honorable Mike McArthur and many others in attendance.

Folder Materials

Chairman Lingerfelt stated that the following items were contained in their folders: Meeting Agenda, Travel Request Forms, Memorial form for Tom Jarrell Draft Minutes – March 26, 2019 Meeting.

Chairman Lingerfelt also noted that the presentations from the meeting will be posted on the CJIN website.

Ethics Awareness

Chairman Lingerfelt informed the Board that per NC State Ethics Commission guidelines; all Board members are required to attend an ethics training course at least every two years. He stated that the course offerings and locations are available on the Ethics Commission website.

Chairman Lingerfelt gave an ethics reminder that is required to be presented at the beginning of any Board meeting. He read into record the following, "In accordance with G.S. 138A-15, it is the duty of every Board member to avoid both conflicts of interest and appearance of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

Chairman Lingerfelt also reminded the Board Members that their Statement of Economic Interest documents are due prior to April 15th and that they can be completed manually or electronically, please see LaVonda regarding any questions.

Travel

Chairman Lingerfelt stated that for travel reimbursement, please find a copy of the form in your folder, any questions please see LaVonda.

Approval of Minutes

The minutes from the March 26, 2019 Meeting were approved.

Alamance County Sheriff's Office – UAV Program

Chairman Lingerfelt introduced Sgt. Chip Cobb of the Alamance County Sheriff's Office who gave the Board a presentation on the Unmanned Aerial Vehicle Program at the Sheriff's Office. Sgt. Cobb shared with the Board the history of how the program got started at the Alamance County Sheriff's Office. He discussed how it has evolved into the program they have today, the types of drones they use and for what purpose. He also shared with us some video of some actual footage from cases. To view the complete presentation, it is available on the CJIN Board website.

Sgt. Cobb participated in a discussion with Chairman Lingerfelt, Kyle Snyder, Chris Keon, Vice Chairman Blackwood, Wyatt Pettengill, Marc Erickson, Kim Thomas, Judge Teresa Vincent and LaVonda Fowler.

Sgt. Cobb, Chris Keon and some Wake Technical Community College personnel gave the Board a hands-on demonstration outside of the NC Judicial Center in the circular drive. Members were able to see how the UAVs were launched, what they recorded and broadcast back to the pilot, as well as some of the capabilities that it offered such as heat sensors. Board Members were able to fly the drones themselves, operate some of the land robots from Wake Tech, and get a feel for the technology firsthand.

Domestic Violence Program update

Chairman Lingerfelt introduced Stephanie Satkowiak, who gave the Board an update on the Administrative Office of the Courts Domestic Violence Program. Stephanie shared with the Board some of the updates to the Domestic Violence Program that the AOC has developed for electronic filing. There are 11 live counties in NC currently using this program. There are other counties that are on board to deploy this program. Stephanie shared with the Board that the Partners in this endeavor have really been the key to making this program work.

Stephanie participated in a discussion with Chairman Lingerfelt, Judge Teresa Vincent, Jeffery Mitchell, Debbie Allen and LaVonda Fowler.

CJIN Executive Director Update

Chairman Lingerfelt introduced LaVonda Fowler who gave the Board an update on the Conferences she has attended recently. LaVonda shared with the Board that she met with AOC employees and other local Law Enforcement on dealing with Domestic Violence, legal policies, how to handle certain situations etc. at some Domestic Violence training and conferences. LaVonda shared how she reconnected with Stephanie Satkowiak and Jamie Lassiter. These connections will only grow as I am will be moving forward with the Domestic Violence Pilot. LaVonda shared that she was asked to join a panel to discuss the concerns NC has regarding digital media and evidence at the Department of Homeland Security's Video Quality in Public Safety Conference in Raleigh in August. Bill Bryan and Marc Erickson were also in attendance. LaVonda shared that this helped to shed some light on concerns across the nation with some of the same issues and not many solutions were offered. She stated that she was able to reconnect with Red Grasso and Charles Laird who are giving an update to the Board on FirstNet and FirstTech. Additionally LaVonda shared that she met Chris Keon who was gracious enough to allow the Board to have a hands-on demonstration of the technology and see how it actually works and potential applications. LaVonda then shared that she attended the NC Digital Summit here in Raleigh. LaVonda shared that she met with a variety of personnel across NC and shared some of our joint concerns with information sharing, domestic violence, digital media and other topics of interest for CJIN.

LaVonda participated in a discussion with Chairman Lingerfelt.

FirstNet Update

Chairman Lingerfelt welcomed Red Grasso and Fred Engel who gave the Board an update on FirstNet and the VQiPS Conference. Red updated the Board on the fact that FirstNet is the 5th major carrier for priority status of cellular use. Red shared how he came to be on the Board of VQiPS and that he asked LaVonda Fowler to join the panel and made sure CJIN was represented at the Conference. FirstTech is working on Push to Talk applications and is working on a multi-vendor RFP through DIT. Fred Engel shared about the possibility to use the UNCTV infrastructure for paging for Fire and EMS and possibly other Public Safety agencies.

Red and Fred participated in a discussion with Chairman Lingerfelt, Debbie Allen and LaVonda Fowler.

New Business

Chairman Lingerfelt asked if there was any new business.

Wyatt Pettengill informed the Board that the SBI had received approval from the FBI for NIBRS. Crystal Cody, Chairman Lingerfelt, Debbie Allen and LaVonda Fowler expressed elation regarding this news.

LaVonda Fowler reminded the Board of the next meeting November 7, 2019.

Chairman Lingerfelt adjourned the Meeting at 1:30 PM.